

From

Director General,
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To

1. All the Commissioners of Municipal Corporations in the State.
2. All the Deputy Commissioners in the State.
3. All the Executive Officers / Secretaries of Municipal Councils / Committees in the State.
4. All the Market Committees in the State (Existing in Fire Stations).
5. All the Asstt. Divisional Fire Officers / Fire Station Officers in the State.

Memo No. DFS/FA/2017/ 70459 - 639

Dated 08-09-2017

Subject: Delegation of powers regarding issuance of sanction for firefighting schemes, issue of NOCs and renewal of NOCs for fire service.

In continuation of this office letter memo no. DFS/FA/2014/2269-2425, dated 18.01.2010 and in supersession of this office memo No. DFS/FA/2014/4773-4863, dated 23.01.2014, letter Memo No. DFS/FA/2014/8683-834, dated 12.02.2014, on the subject cited above.

Now, Government has revised the powers of approval of fire fighting schemes and issue of NOCs as following:-

Approval of Fire Fighting Scheme/Issue of NOCs and renewal of NOCs for fire service as following:-

Sr. no.	Type of Building	Power With ADFO/FSO.	Power with Commissioner of Municipal Corporations /Deputy Commissioner of Districts on the recommendation of ADFO/FSO.
	Residential Buildings (A)		
	a) Lodging or Rooming Houses (A-1)	NA	NA
	b) One or two family private Dwellings (A-2)	NA	NA
1.	c) Dormitories (A-3) Apartment Houses (A-4)	---	15 meters and above but not exceeding 24 meters in height.

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	d) Hotels (A-5)	Non Central Air-Conditioned & Height less than 15 meters in height having plot area up to 1 acre (4046.9 sq. mtrs).	Non Central Air-Conditioned & Height less than 15 meters having plot area more than 1 acre (4046.9 sq. mtr) but less than 2 acre (8093.8 sq. mtr).
2.	Educational Buildings (B)		
		Non Central Air-Conditioned & Less than 15 meters in height having plot area up to 2 acre (8093.8 sq. mtrs).	Non Central Air-Conditioned & Height less than 15 meters having plot area more than 2 acre but less than 4 acre (16187.6 sq. mtrs).
3.	Institutional Buildings (C)		
	a) Hospital , Sanatoria and Nursing homes (C-1)	Non Central Air-Conditioned & Less than 15 meters in height with plot area up to 1 acre (4046.9 sq. mtrs).	Non Central Air-Conditioned Less than 15 meters in height with plot area above 1 acre (4046.9 sq. mtrs.) but less than 2 acre (8093.8 sq. mtrs).
	b) Custodial (C-2) and Penal and Mental (C-3)	Less than 10 meters in height with plot area up to 1 acre (4046.9 sq. mtrs.).	Less than 10 meters in height with plot area more than 1 acre (4046.9 sq. mtrs.) but less than 4 acre (16187.6 sq. mtrs.).
4.	Assembly Buildings (D)		
	a) Buildings (D-1 to D-5)	Less than 10 meters in height with plot area up to 1 acre (4046.9 sq. mtrs.).	Less than 10 meters in height with plot area more than 1 acre (4046.9 sq. mtrs.) but less than 2 acres (8093.8 sq. mtrs.).
	b) Multiplex (D-6)	----	---
5.	Business Buildings (E)		
	Buildings (E-1 to E-5)	Less than 15 meters in height with plot area up to 1 acre (4046.9 sq. mtrs.).	Less than 15 meters in height with plot area above 1 acre (4046.9 sq. mtrs.) but less than 2 acre (8093.8 sq. mtrs).
6.	Mercantile Buildings (F)		
	F-1 & F-2	Less than 15 meters in height with plot area up to 1 acre (4046.9 sq. mtrs.).	Less than 15 meters in height with plot area above 1 acre (4046.9 sq. mtrs.) but less than 2 acre (8093.8 sq. mtrs).
7.	Industrial Buildings (G)		
	a) Low Hazard (G-1)	Less than 15 meters in height but plot area up to 1 acre	Less than 15 meters in height with plot area above 1 acre (4046.9 sq. mtrs.) but less than 2 acres (8093.8 sq. mtrs.).

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		(4046.9 sq. mtrs.).	
	b) Moderate Hazard (G-2)	Less than 15 meters in height but plot area up to 1 acre (4046.9 sq. mtrs.).	Less than 15 meters in height with plot area above 1 acre (4046.9 sq. mtrs.) but less than 2 acres (8093.8 sq. mtrs.).
	c) High Hazard (G-3)	Less than 15 meters in height but plot area up to 2000 sq. mtrs.	Less than 15 meters in height with plot area above 2000 sq. mtrs. But less than 1 acres (4046.9 sq. mtrs.).
8.	Storage Buildings (H)	Below 15 meters in height and plot area upto 1 acre (4046.9 sq. mtrs).	Below 15 meters in height with plot area above 1 acre (4046.9 sq. mtrs) but less than 2 acres (8093.8 sq. mtr).
9.	Hazardous Buildings (J)	----	----

New Fire NOC of the buildings having plot area and heights not covered in the table as mentioned above will be issued by the Director of Fire Service. The inspection report along with photographs **and Video recording (CD)** will be submitted by the concerned ADFO/FSO in the Directorate of Fire Service.

As far as renewal of Fire NOC is concerned, the ADFO/FSO will renew the fire NOCs for the buildings situated in any area (Rural or Urban), whose power of issuing NOC/ renewal rests with ADFO/FSO whereas in all other cases the power of renewal of NOCs will lie with Commissioner of Municipal Corporations /Deputy Commissioner of Districts on the recommendations of ADFO/FSOs.

It would be appropriate to reiterate that Commissioners of Municipal Corporations will issue the approval of Fire fighting schemes as well as NOCs & Renewal of NOCs of the buildings within the **limits of the concerned Districts (Rural or Urban)**, as per delegation of powers issued vide Memo No. DFS/FA-2014/8683-834 dated 12.02.2014 and the Deputy Commissioners will issue such approval of fire fighting scheme and NOCs & Renewal of NOCs in **which District Municipal Corporation does not exist.**

Time schedule for the disposal of Approval / NOC / Renewal will be as following:-

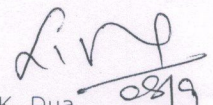
Sr. No.	Level of Powers to accord the Approvals	Time period for the disposal.
1.	Power with ADFO / FSO	15 days

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2.	Power with Commissioner of Municipal Corporations / Deputy Commissioners of Districts on the recommendations of ADFOs/FSOs.	15-days, after the receipt of file, whereas Committee comprising concerned ADFO and two other FSOs of the area will scrutinize the case in fifteen days.
3.	Director of Fire Service, Haryana.	15-days, after the receipt of file, whereas DD(Tech)/ADFO/FSO* will scrutinize the case in 15-days.

*Note: DD (Tech)/ADFO/FSO means the Deputy Director (Technical), Assistant Divisional Fire Officer & Fire Station Officer respectively. Where the post of ADFO doesn't exist then senior most Fire Station Officer will be the competent authority in place of ADFO.


 S.K. Dua
 Dy. Director (Technical)-I,
 for Director General,
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CC: -

1. PS/ULBM
2. PS/PSULB
3. PA/DGULB

4. Webportal